

**APPENDIX C:
MEMORANDUM OF UNDERSTANDING BETWEEN
HARDEE COUNTY ARES AND IMPERIAL POLK COUNTY ARES.**

PURPOSE

The purpose of this document is to define, a memorandum of understanding between the Hardee County Amateur Radio Emergency Service, and the Polk County Amateur Radio Emergency Services, which both are sponsored by the ARRL (American Radio Relay League Inc.) - National Association of Amateur Radio. This agreement supersedes all previous agreements between the Hardee County Amateur Radio Emergency Service and, the Polk County Amateur Radio Emergency Service. Upon its acceptance, will be the sole operating agreement in force for the fruitful relationship between Hardee County Amateur Radio Emergency Service and the Polk County Amateur Radio Emergency Service.

RECOGNITION

Hardee County Emergency Management has recognized and continues to recognize that the Hardee County Amateur Radio Emergency Service, will render supplemental Amateur Radio communications, to the maximum extent of available resources, when normal channels of communications are disrupted or are unreliable. E.G., communications between the Emergency Operations Center (“EOC”), the Recovery Operations Center (“ROC”), and other locations where Amateur Radio communications are required.

Hardee County Amateur Radio Emergency Service has recognized and continues to recognizes that Hardee County Emergency Management, as the agency with responsibility for mitigating and responding to disasters. Furthermore, Hardee County Emergency Management is responsible for public education, training, and preparedness for such disasters before they occur.

ORGANIZATION OF POLK COUNTY ARES

Imperial Polk County ARES (hereafter referred to as Polk County ARES) is a part of the field organization of the ARRL West Central Florida Section, which is part of the Field Services Department of the ARRL (American Radio Relay League, Inc.) - the National Association for Amateur Radio, which has its headquarters located 225 East Main Street, Newington, Connecticut 06111. Polk County ARES is under the direct control of the Polk County ARES Emergency Coordinator (hereafter referred to as the EC). The EC is appointed by the ARRL West Central Florida Section Manager (hereafter referred to as SM) or under the authority of the SM, the ARRL West Central Florida Section Emergency Coordinator (hereafter referred to as S.EC)

The EC has also a AEC for Operations who assumes the duties of the EC, in his absence or unavailability. The AEC for Operations with conditional approval of the SM, or under the authority of the SM, the S.EC

The primary contact for Polk County ARES will be the EC. The secondary contact for Polk County ARES will be the AEC for Operations, if the EC is absent or unavailable. The EC will keep contact information with Hardee County ARES current in case this provision requires activation.

ORGANIZATION OF HARDEE COUNTY ARES

Hardee County ARES is a part of the field organization of the ARRL West Central Florida Section, which is part of the Field Services Department of the ARRL (American Radio Relay League, Inc.) - the National Association for Amateur Radio, which has its headquarters located 225 East Main Street, Newington, Connecticut 06111. Hardee County ARES is under the direct control of the Hardee County ARES Emergency Coordinator (hereafter referred to as the EC). The EC is appointed by the ARRL West Central Florida Section Manager (hereafter referred to as SM) or under the authority of the SM, the ARRL West Central Florida Section Emergency Coordinator (hereafter referred to as S.EC)

The EC has also a Senior Assistant Emergency Coordinator (hereafter referred to as an SAEC) who assumes the duties of the EC, in his absence or unavailability. The SAEC is also appointed by the EC.

The primary contact for Hardee County ARES will be the EC. The secondary contact for Hardee County ARES will be the SAEC, if the EC is absent or unavailable. The EC will keep contact information with Polk County ARES current in case this provision requires activation.

DURATION OF THIS MEMORADUM OF UNDERSTANDING

It is agreed by both Polk County ARES And and Hardee County ARES that this Memorandum of understanding shall be perpetual and does not expire, until dissolved in writing by either Polk County ARES or Hardee County A.R.E.S, upon thirty (30) days written notice. However both Polk County ARES and Hardee County ARES both reserve the right to review and update the agreement, in writing, as needed.

USE OF THE WC4PEM REPEATER SYSTEM

It is agreed that Polk County ARES, will allow Hardee County ARES to use the WC4PEM Repeater System as an auxiliary communications resource, in case of failure of the N4EMH 2 Meter and 70 centimeter repeaters, or if the situation warrants such use. The Hardee County ARES Emergency Coordinator will notify the Polk County ARES Emergency Coordinator, or his designee, that the use of WC4PEM Repeater is about to commence. If a Polk County ARES Net is already active, Hardee County ARES Personnel will ask for permission to check into that net and the Polk County ARES net control Station shall become net control for the combined Hardee County ARES and Polk County ARES Operations.

USE OF THE N4EMH REPEATERS

Hardee County ARES will allow Polk County ARES to use either the N4EMH 2 Meter and 70 centimeter repeaters in support of Polk County ARES communications. The Polk County ARES EC will notify the Hardee County ARES EC, or his designee, that the use of the N4EMH Repeater(s) is about to commence. If a Hardee County ARES Net is already active, Polk County ARES Personnel will ask for permission to check into that net and the Hardee County ARES Net Control Station shall become net control for the combined Polk County ARES and Hardee County ARES Operations.

This agreement is effective on _____ 20_____ and is undersigned by the following:

**Polk County ARES
Emergency Coordinator** _____

**Hardee County ARES
Emergency Coordinator** _____